



Edgar H. Wilson Convention Center
 240 Coliseum Drive, Macon GA 31217
 Telephone (478) 621-5300 Fax (478) 621-5330

SHIPPING/RECEIVING NOTIFICATION FORM

CLIENT INFORMATION

Event Name _____ Event Date _____ Exact Event Location _____
 Company Name _____ Phone # _____ Fax # _____
 Address _____ City _____ State _____ Zip _____

DELIVERY INFORMATION

Deliver To: List Your CS Managers Name:	Shipping/Receiving Edgar H. Wilson Convention Center	Carrier: (Circle One)	UPS	Fed EX
	Attn: CS Manager: 240 Coliseum Drive, Macon GA 31217		Airborne	Other: _____

RECIPIENT INSTRUCTIONS

Special Instructions:	
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CHARGES

() \$20.00 Weight < 20 lbs	Total Number of Packages Sent:	
() \$30.00 Weight < 20-100 lbs		
() \$_____ Weight > 100 lbs (\$55.00 for each 100 lbs rounded to the nearest 100 lbs)		